**PRESIDENTS’ COUNCIL**

Minutes

December 1, 2020

Meeting held via Zoom

# MEMBERS PRESENT:

President Tim Cook Vice President Alissa Mahar

Vice President David Plotkin ASG President Lanie Sticka

CHRO Melissa Richardson ACE Co-President Kelly Lawrence

Executive Director Marketing Lori Hall FTF President Jay Leuck

PTF Co-President Leslie Ormandy & Jennifer Nickell Admin/Conf Co-President Amy Cannata & Shelly Tracy

College Council Representative Cynthia Risan Recorder Denice Bailey

Guests: Kathleen Hollingsworth, Jaime Clarke

**CULTURAL ARTS COMMITTEE (CAC)**

Kathleen shared and reviewed the CAC charter. This committee was previously broken into two groups and is just now becoming active again as a committee. Nora said for many years CAC promoted international week and music events. The art acquisition component of the committee fell behind during that time, so there is a subcommittee connected to Campus Use and Development Committee (CUDC). There was some conflict around funding, but that has been resolved. Lori asked how the committee is funded. Kathleen said there is an endowment from the Foundation. Leslie asked if there was a way to get a copy of the charter to review. Kathleen will send to Denice to post to the PC webpage.

Presidents’ Council approved the committee charter.

**LAND ACKNOWLEDGEMENT**

Jaime Clarke reported that we do not currently have a land acknowledgement. The DEI committee and the Multicultural Center (MC) are co-sponsoring the land acknowledgement for the college. They received input on the wording from the Confederated Tribes of the Grand Ronde.

Beau and other students from the MC were introduced and read the land acknowledgement, provided background, and discussed possible usages at CCC, such as:

It could be read at the beginning of events and meetings

It could be displayed at the college, particularly at the Welcome Center

It could be added to class syllabi

It could be added to email signatures

It could be added to the website, campus maps, and shared during new employee/student orientations

Jaime will share the draft materials for Denice to forward to PC members. Jaime and the students responded to questions from PC members. Tim said this is in line with what the college is trying to do with the Welcome Center and is thankful for the students’ work on this. He asked what it would cost to have a plaque in every building. Jaime agreed to do this research and will also bring examples of other institutions’ implementation.

**ACADEMIC REDUCTION PROCESS UPDATE**

David shared slides on the Academic Reduction process and reviewed where we are at in the program analysis. The workgroup on rubrics will present information at College Council this week. The rubric will be adopted in January and criteria applied to programs still in the process.

The initial financial analysis identified programs that could be removed from consideration in the process and programs that were still being considered. Multiple criteria will be applied to those programs and further financial analysis will be conducted.

David shared the financial analysis spreadsheet, reviewed changes, and who Sally Noble and Jeff Shaffer have met with recently. David reviewed the changes made based on those conversations with Sally and Jeff. Two programs, medical assisting and dental assisting, moved to the revenue neutral category. One program, the welding certificate, moved into the negative revenue category.

Tim said the financial analysis has gone through Presidents’ Council and College Council, and open forums were held. The next phase starts in January. David added programs that are continuing will have the rubric applied and other financial analysis conducted. Impacts to the college will also be considered. A draft of rubric will be previewed on Friday at College Council.

David and Sally responded to questions from PC Members and audience members.

**ACADEMIC CALENDAR**

David said this is a second read on the academic calendar and it has been to College Council twice as well. There is an anomaly in 2023/24 around the way the calendar falls during spring break. We follow the Oregon university calendar. We will start fall term after labor day that year. This will go to the Board in December.

Approved.

# ASSOCIATION REPORTS

ASG – Lanie reported:

* The Giving Tree received 150 applications
* ASG is continuing to distribute free food boxes
* They are holding a gingerbread contest
* They are looking for donations for the Giving Tree
* She is excited for the legislative breakfast

ACE - Kelly reported:

* They finished the fall term MOA
* They will start bargaining next week for winter term MOA

PTF – Jenn reported:

* They are wrapping up fall term
* They will begin working on winter MOA
* The Engage Project was a success. They reached out to 40 PTF to talk about association membership. They plan on more Engage Project activities in the future.

FTF – Jay reported:

* Sarah Parker was hired as medical assistant instructor

Admin/Confidential – Amy reported:

* They are continuing with their communication goals
* A Q & A session is coming up

College Council - Cynthia reported:

Last meeting included:

* Announcement that Laura Lundborg is moving to Financial Aid and Tami Harper is the new College Council recorder
* Welcome Center naming
* Return to Campus update on reporting Covid-19 cases
* ISP read 2nd read on multiple degrees/certificates
* ISP 1st read on educational research on human subjects
* Academic calendar
* Survey summary report
* Academic Reduction process update, rubric, and workgroup
* Association reports

Adjourn 4:45